

Maxfort School Dwarka New Delhi



Working Hours

School timings for students are as follows:

Pre-Primary, Pre-School & Class I	9:00 a.m. 1:00 p.m.	Monday-Friday
Classes II-V	7:30 a.m.-2:30 p.m.	Monday-Friday
Classes VI-XII	7:30 a.m.-2:30 p.m. 7:30 a.m.-2:30 p.m.	Monday-Friday 1st & 3rd Saturdays

Pre-Primary, Pre-School & Class 1: The students who come to school on their own need to be in the school by 8:45 a.m. No child will enter the school premises before 8:45 a.m. as the facilitators are available only after 8:45 a.m. In the afternoon, they will be dispersed at 1:00 p.m. sharp. Walker students need to be collected by parents at 1:00 p.m. and parents who have organized private van drivers must ensure that they pick up the students by 12:50 p.m.

Classes II-XII: The students who come to school on their own need to be in the school by 7:30 a.m. No child will enter the school premises before 7:30 a.m. as the facilitators are available only after 7:30 a.m. in the school. In the afternoon, they will be dispersed at 2:30 p.m. sharp.

Parents who have organized van drivers must ensure that they pick up the students at 2:30 p.m. and walker parents must ensure that they pick up the students at 2:30 p.m. School teachers will leave at end of their working hours.

For walker children - At dispersal time, parents will need to be in the school at the given time to collect the children from the school and show the parent authority card to security. Please note that in case the parent is not carrying the parent authority card, the child will not be handed over. Also, in case a guardian is being sent across to pick the child, then she/he must come with an authority letter along with the Photo ID card for identification.

Classes VI-XII:

In case the child is a self-walker the parents should ensure that they fill up the walker form in the beginning of the session. No child will be allowed to leave the school premises as a self-walker without the walker form from parents. This walker form will be held cancelled if the child is not showing responsible behaviour. No school student is allowed to pick up his / her sibling from the primary section unless accompanied by an adult.

Parents & students are requested to adhere to the school timings to avoid any inconvenience.

The School Front Office will be able to attend to your queries only during working hours.